

# How to enter Expert/ Investigator time

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Home » Cases » John Dearest (24-0102375) » Criminal Profile

John Dearest (24-0102375)

Disposition: Open  
Custodial Status: Unknown  
Cause Number: 29CR5888  
Status: Open  
Opened: 01/26/2024

Client Conflict Status: [Undetermined]

LPC: Cat. B Felonies (max. <= 10 years), C, D, E felonies, and GM)

Advocate: Bet-Nimra Torres Perez  
Case Email: 24-0102375@nevada.legalservices.org

Charges (all): Charges: None

Case: Cause Number: 29CR5888  
LPC: Cat. B Felonies (max. <= 10 years), C, D, E felonies, and GM)  
Funding Code: CO -- County

Contact: Email: State: NV

Assignments: Office: Department of Indigent Defense Services  
Program: General  
Primary Assignment: Bet-Nimra Torres Perez

Jurisdiction: Carson City  
Hand Entered Charge: N/A

PEOPLE/ORGANIZATIONS CASE CONTACTS TASKS/EVENTS CASE NOTES **TIMESLIPS** LITIGATIONS ACTIVITY LOG

No Results

| ID (with Link) | Date of Service | Stop Time | Start Time | Time Spent | Activity Type | Caseworker | Activity Details |  |
|----------------|-----------------|-----------|------------|------------|---------------|------------|------------------|--|
| Totals         |                 |           |            |            |               |            |                  |  |
|                |                 |           |            | 0          |               |            |                  |  |

DOCUMENT TEMPLATES EMAIL TEMPLATES CASE DOCUMENTS

all 4 results

| Document Title                  | Type | Description                     | Problem Code Match | County Match | Download      | Funding Code |
|---------------------------------|------|---------------------------------|--------------------|--------------|---------------|--------------|
| ATTORNEY FEE FORM               | Mac  | N/A                             | Y                  | Y            | Start Process | CO -- County |
| REQUEST FOR ADDITIONAL ATTORNEY | Mac  | REQUEST FOR ADDITIONAL ATTORNEY | Y                  | Y            | Download      | N/A          |

1. When you are in the defendants LS file click on the timeslips tab

2. Click on the plus sign

3. You are then brought to this page where you can begin to enter the experts/investigators time. See below for how to fill out the form.

Home > Timekeeping > John Dearest (24-0102375) > Case Timeslip

**Add Case Time**  
 Case Timeslip  
 0% Complete

**Case Timeslip**

Case\* John Dearest: (24-0102375) [Remove]  
 Search for cases by case number or client name

Date of Service\* 01/26/2024 **use invoice date or any date within the dates service was performed**

Caseworker\* **attorney working on the case**

ACTIVITY TYPE required (DO NOT use Activity Code or time data will not be categorized correctly.)

Activity Type\* **Investigator** **or Expert (do NOT use attorney or it will be counted as attorney time in the reports)**

Task Types for Timekeeping Please Select

Funding Code\* CO -- County  
 Show All Funding Codes

Start/End Times Enable Times

By choosing to disable the start/stop time fields, and override the system time spent, the start/stop times will not display on your timeslip

Time Spent\* 1.0 **total expert time**

**Notes**

Activity Details\* **Detective Investigations INV # 0008888** **use invoice # or date (ex. Forensic Expert Invoice dated 11.12.23)**

Cases Note **Enter any notes you feel are necessary**

**Communication**

Send this note as an email Choose Recipients

**Mileage/Expenses**

Miles Driven 166 **Total miles on invoice (if any)**

Parking/Other Expenses \$3,359.11 **Invoice total goes here**

nevada.legalserver.org

If you need to enter more time for the same case use this button and a new form will be available to fill

→ Save and Add More Time for this Case

if you are done entering time use this button

→ Continue »

**Timeslip Profile**

|                        |  |
|------------------------|--|
| Case                   | John Dearest (24-0102375)              |
| Date of Service        | 01/26/2024                             |
| Caseworker             | Bet-Nimra Torres Perez                 |
| Time Spent             | 0.00                                   |
| Activity Type          | Expert                                 |
| Start Time             | N/A                                    |
| Stop Time              | N/A                                    |
| PAI Time               | N/A                                    |
| In Court               | N/A                                    |
| Funding Code           | CO -- County                           |
| Activity Details       | Detective Investigations INV # 0008888 |
| Parking/Other Expenses | \$3,359.11                             |
| Miles Driven           | 166                                    |
| Case Notes             | invoice 11.9.23 - 11.12.23             |
| Date Entered           | 01/26/2024 at 02:19:59 pm              |
| Entered By             | Bet-Nimra Torres Perez                 |
| Creating Process       | Add Case Time                          |
| Last Updated           | 01/26/2024 at 02:48:21 pm              |

**Once you hit the continue button you are brought to this page. Please check that everything is accurate.**

**If changes need to be made use the Edit button** → Edit